## **KENDRIYA VIDYALAYA SANGATHAN REGIONAL OFFICE CHENNAI**

# Application Form for Local Transfer during the year 2023 -24

## <u>Part – 1</u>: To be filled by parents clearly

## [Without a proper certificate, no ground for local transfer may be considered]

- 01. Name of present K.V.:
- 02. Name of K.V. for transfer :
- 03. Name of Student :
- 04. Class & Section :
- 05. Father's Name :
- 06. Category of Parent :
- 07. Admission NO: .....Date of Admission.....
- 08. Name of Dept., where working (Attach Certificate) :
- 09. Address of Residence at the time of Admission in present K.V. (Attach Certificate) :

## 10. Distance of Residence from present K.V.:

- 11. Present Residence(Attach Certificate) :
- 12. Distance of Residence from K.V , Where Willing :
- 13. If change of residence is involved
  - (a) Date of allotment of Govt. Accommodation
  - (b) Date of entry in newly constructed / bought residence:
- 14. If siblings are study in other K.V., then give their complete details (Attach Certificate)

S.	Name of Student	Class & Sec	Name of that K.V.	Date of
No				Admission
1				
2				
3				
-				

15. If Other Grounds, give details (Attach a certificate) :

Date:

Signature of parent:

Dago	2
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KENDRIYA VIDYALAYA SANGATHAN REGIONAL OFFICE CHENNAI Forwarding of Application Form for Local Transfer, 2023 -24

### Part – 2: Remarks by Principal of present K. V.

#### ALL THE INFORMATION FILLED BY PARENT MUST BE VERIFIED PROPERLY

#### Incomplete application and/or without a proper certificate(s) are not to be forwarded

- 01. Name of Student : Class & Section :
- 02. Attendance of student in the current session in K.V.
- 03. Local Address at the time of admission (Attach copy of admission form):
- 04. Name of earlier K.V. from where came on transfer
  05. Average strength of students in class
  06. Recommendation of Principal with reason other than enrolment

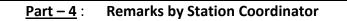
### 07. Certified that the above information are correct as per available records.

Signature of Principal:

Seal:

### Part – 3: Remarks by Principal, KV where admission is sought

Average strength of class:Recommendation:Signature of Principal:Seal:



Recommendation :

Signature & Station Coordinator : Seal :

Part -5: Approval of D.C.

Approved / Not Approved