KENDRIYA VIDYALAYA SANGATHAN REGIONAL OFFICE CHENNAI

Application Form for Local Transfer during the year 2023 -24

<u>Part – 1</u>: To be filled by parents clearly

[Without a proper certificate, no ground for local transfer may be considered]

- 01. Name of present K.V.:
- 02. Name of K.V. for transfer :
- 03. Name of Student :
- 04. Class & Section :
- 05. Father's Name :
- 06. Category of Parent :
- 07. Admission NO:Date of Admission.....
- 08. Name of Dept., where working (Attach Certificate) :
- 09. Address of Residence at the time of Admission in present K.V. (Attach Certificate) :

10. Distance of Residence from present K.V.:

- 11. Present Residence(Attach Certificate) :
- 12. Distance of Residence from K.V , Where Willing :
- 13. If change of residence is involved
 - (a) Date of allotment of Govt. Accommodation
 - (b) Date of entry in newly constructed / bought residence:
- 14. If siblings are study in other K.V., then give their complete details (Attach Certificate)

S.	Name of Student	Class & Sec	Name of that K.V.	Date of
No				Admission
1				
2				
3				
-				

15. If Other Grounds, give details (Attach a certificate) :

Date:

Signature of parent:

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KENDRIYA VIDYALAYA SANGATHAN REGIONAL OFFICE CHENNAI Forwarding of Application Form for Local Transfer, 2023 -24

Part – 2: Remarks by Principal of present K. V.

ALL THE INFORMATION FILLED BY PARENT MUST BE VERIFIED PROPERLY

Incomplete application and/or without a proper certificate(s) are not to be forwarded

- 01. Name of Student : Class & Section :
- 02. Attendance of student in the current session in K.V.
- 03. Local Address at the time of admission (Attach copy of admission form):
- 04. Name of earlier K.V. from where came on transfer
 05. Average strength of students in class
 06. Recommendation of Principal with reason other than enrolment

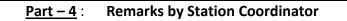
07. Certified that the above information are correct as per available records.

Signature of Principal:

Seal:

Part – 3: Remarks by Principal, KV where admission is sought

Average strength of class:Recommendation:Signature of Principal:Seal:



Recommendation :

Signature & Station Coordinator : Seal :

Part -5: Approval of D.C.

Approved / Not Approved